



**J.P. Elder Middle School
Mrs. Swink's Math Class**

- **How to contact Mrs. Swink**
 - Email: melissa.swink@fwisd.org
 - Remind app
- **Tutoring information**
 - Tutoring is available by appointment. You must get a pass from me the day before.
- **How to enter the classroom**
 - Enter calmly & quietly
 - Have your supplies ready & be working on your warm-up before the bell rings
- **Expectations during class**
 - Practice your English at ALL times!
 - Be respectful of teacher, classmates, & yourself
 - Follow all JP Elder & classroom rules
 - Actively participate during class
 - Only talk at appropriate times & at an appropriate volume
 - Do not talk during announcements. When an announcement is made, stop talking & listen to what is being announced.
 - Talking is permitted during group work & class discussions. There is no talking during independent work or during instructional time.
 - Once lockers are assigned, backpacks are not allowed in class. Until that time, make sure your backpack is under your table or chair.
 - If you don't understand, ask questions
- **How to exit the classroom**
 - Remain in your seat until your table is dismissed by me. Exit quietly. Clean up your mess!
- **Supplies needed for class**
 - Daily items required of each student
 - Math Journal
 - Pencils
 - Erasers
 - Student planner (issued by the school)
- **Grading Policies**
 - Warm-Up (10%)
 - Math Journal/Planner (20%) I will periodically check your journal & planner for completeness
 - Participation/Daily Grade (30%): Based on student's participation in class
 - Quizzes/Tests/Projects (40%)

Student Signature: _____

Date: _____

Parent Signature: _____

Date: _____